

Broadband Sandwell Technical Support Work Visit Report

Name of School or Organisation	
Date of Visit	
Name of Engineer	
Time of Arrival	
Time of Departure	

Reason for Visit

Continue overleaf if necessary

Work undertaken by the engineer during the visit:

Continue overleaf if necessary

Total Number of hours _____

	Yes	No
Is the work chargeable?	<input type="checkbox"/>	<input type="checkbox"/>
Is extra time required to complete the work?	<input type="checkbox"/>	<input type="checkbox"/>
Was the engineer's manner satisfactory (please call Broadband Sandwell if not)	<input type="checkbox"/>	<input type="checkbox"/>

Please "sign off" to confirm the above work was carried out satisfactorily.

Signature: _____
 Position: _____
 Date: _____