

Request for Unblocking of a Website on the Broadband Sandwell Network

This form should be used to request the unblocking of a website or resource that is blocked by Netsweeper on the Broadband Sandwell network. The following rules will apply to all such requests:

1. Broadband Sandwell Change Control Board reserves the right to refuse to allow unblocking of sites if this creates a security risk or is damaging to the infrastructure, policies or business of the Broadband Sandwell network
2. Access to services on the Broadband Sandwell network can only be provided on the basis of trust. It is the school's responsibility to ensure that all requests are made through the school's nominated representative (usually the Head Teacher or a senior member of staff).
3. The school must undertake to advise the Broadband Sandwell Change Control Board when unblocking of the website is no longer required.
4. The broadband service is provided for educational use; requests for unblocking non-educational websites may be refused.
5. The school will ensure that all charges to be made for the Broadband Sandwell service are paid.
6. There will be a time delay between your request and subsequent unblocking of the website to allow checks to be carried out.
7. Appeals against rejected requests can be made to the Delivery Director at Broadband Sandwell.

Please note:

- This form is to request unblocking of websites or resources that are restricted by Netsweeper. You should see a Netsweeper error page when attempting to access the website or resource.
- Unblocking a website can potentially cause unsafe material becoming available to users, including children in our care.
- There may be inappropriate content among the resources that you wish to gain access to.

For these reasons, requests to be unblocked will be checked by the Broadband Sandwell helpdesk staff and by staff at Synetrix Ltd. Approval for unblocking will only be given on the basis of these checks.

Requests for unblocking must be countersigned by a senior member of the school's staff, preferably by the Head Teacher or Deputy Head Teacher. The completion of this form protects both the school and Broadband Sandwell staff from any malicious requests being made.

Please return the completed form to Helpdesk at Broadband Sandwell, Sandwell TDC, Popes Lane, Oldbury B69 4PJ or by fax to 0121 511 1022.

Name of School _____

Name of website or resource to be unblocked (the full URL, e.g. www.bbc.co.uk/education/teletubbies)
(Please ensure that this is accurately spelt to ensure that the correct website is checked. If possible, include a screen shot of the Netsweeper error page with the website address visible and legible.)

URL: _____

Name of person requiring the resource to be unblocked: _____

Position in School: _____

Email address of person requiring the resource to be unblocked: _____

Telephone no. _____

Head Teacher or Senior Teacher's declaration:

Please unblock the site listed above which will be used for educational purposes only

Signed: _____ (Print name) _____

(Please note: this form will only be processed if signed personally by the Head or Senior Teacher)